



# Cleary School for the Deaf

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## **FIELD TRIPS AND EXCURSIONS**

The Cleary School for the Deaf recognizes the desirability of providing off-campus experiences which will reinforce or enhance the offered educational curriculum of the school. The administration, in consultation with the teachers, will determine the frequency and content of school-sponsored field trips and excursions. Each student must secure the permission of his/her parent and/or legal guardian before participating in such school-sponsored field trips and excursions. A Parental Permission Note will be required to be completed and returned to the classroom teacher prior to the trip. These will be provided by the classroom teacher as needed.

Factors relevant in consideration of approval of such field trips may include the relationship to the curriculum, benefits of students, the distance of the trip, availability of transportation and personnel, sufficient liability insurance, the cost involved, weather conditions, and full utilization of transportation. In order to make necessary transportation arrangements, all requests for day field trips must be submitted by teachers to the appropriate administrator at least one month prior to the field trip date.

On all school-sponsored field trips and excursions, provisions will be made for proper supervision by school employees. Parents may assist or volunteer with such proper supervision. Parent participation will be determined for each specific field trip excursion.

### **Transportation**

When the school provides transportation to students on a school-sponsored field trip and excursion, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school unless intervening circumstances make such transportation impractical.

Where intervening circumstances have made transportation back to the point of departure or to the appropriate school impractical, a school representative shall remain with the student until such student's parent or legal guardian has been contacted and the student has been delivered to his/her legal guardian.